



Privacy Policy Statement - Articles 13 and 14 of Regulation (EU) 2016/679 PRIVACY POLICY STATEMENT FOR VISITORS

Who are we and what we do with your personal data

GREEN OLEO s.p.a., hereinafter the **Data Controller**, safeguards the confidentiality of your personal data and guarantees them the necessary protection against any event which may put their security at risk.

For this purpose, the Data Controller implements policies and practices with regard to the collection and use of personal data and the exercise of your rights under the relevant law. The Data Controller takes care to update the policies and practices adopted for the protection of your personal data whenever necessary, and always in the event of regulatory or organisational changes which may affect the processing of your personal data. The Data Controller did not designate a Data Protection Officer (DPO) as the conditions of art. 37 GDPR are not applicable in our specific case.

How we collect, process your PERSONAL DATA and for which PURPOSES

The information received from you relates to:

- name and surname;
- VAT reg. no., tax code;
- place and date of birth;
- address;

obtained when you present your ID.

The Data Controller uses them to fulfil its obligations with regard to guaranteeing the safety of the buildings in which it conducts its business and the prevention and management of the risk arising from potential emergencies, in compliance, amongst other legislation with:

- Legislative Decree no. 81/2008 and subsequent amendments.

Your personal data are mainly disclosed to the Authorities responsible for control and vigilance with regard to public safety and to third parties/recipients which, also on behalf of the Data Controller, are in charge of the safety of the locations in which the working activity is carried out or which manage security/gatehouse operations on its behalf. The third parties/recipients conduct their operations in compliance with specific legal obligations which the Data Controller considers necessary.

The Data Controller does not transfer your personal data ABROAD. Your personal data will not be in any way disseminated or disclosed to unspecified and unidentifiable subjects, even as third parties.

What happens IF YOU DO NOT SUPPLY YOUR DATA

Your personal data and data which identify you are necessary for the fulfilment of specific legal obligations on the Data Controller, which cannot be waived or avoided.

How and for HOW LONG are your data stored

Your personal data are processed using both electronic and manual tools made available to the entities acting under the authority of the Data Controller, which are suitably authorised and trained for this purpose.

Any electronic files in which the personal data are stored are protected by means of effective security measures which prevent the data breach risks considered by the Data Controller. **For the time necessary for the fulfilment of the obligations on the Data Controller, and in all cases for a period from a minimum of one day (the day of the visit) to a maximum of one year, unless events occur, during your visit, which are prejudicial to the safety of the buildings in which the Data Controller conducts its business, and which imply the involvement of the competent Authorities, also in association with the third parties/recipients tasked with ensuring health and safety inside the Data Controller's facility, for the performance of any appropriate investigations into the causes of the event.**

What are your RIGHTS

As far as this is compatible with the limits, especially in terms of time, established for the processing of your personal data, the rights assigned to you enable you to have control of your data at all times. Your rights are the following:

- obtain confirmation of the processing carried out by the Data Controller;
- access your personal data and be informed of their origin (if the data were not obtained from you directly), the purposes and aims of the processing, the details of the parties to whom they are communicated, and the storage period of your data or the criteria used to decide it;
- the updating or rectification of your personal data to ensure that they are always correct and accurate;
- have your personal data erased from the Data Controller's databases and/or files, including backups, if, amongst other factors, they are no longer necessary for the purposes of the processing or if the processing is seen as unlawful, provided the legal conditions are met; and always provided that the processing is not justified on other, equally legitimate, grounds;
- restrict the processing of your personal data in some circumstances; for example, if you have disputed their accuracy, for the period necessary for the Data Controller to verify their accuracy. You must be also be informed, within an appropriate time, when the suspension period has ended or of the cause why the restriction on the processing has been removed, leading to the revocation of the restriction;
- obtain your personal data, if they have been received or processed by the Data Controller with your consent and/or if they are processed on the basis of a contract and with automated tools, in digital format, also to allow them to be transmitted to another data controller.

The Data Controller must fulfil this request without delay, and in all cases within no more than one month after its receipt. The term may be extended for two months, if necessary, also considering the complexity and number of the requests received by the Data Controller. In these cases, the Data Controller shall notify you and inform you of the reasons for the extension within one month after receipt of your request.

For all further information and to submit requests, please contact the Data Controller at privacy@greenoleo.com

Who can you COMPLAIN to

While retaining all rights to further administrative or legal proceedings, you can submit a complaint to the competent controlling authority, which will be the one which performs its functions where you are resident or work, or in the Member State where the breach of Regulation (EU) 2016/679 occurred, if different. You will be informed if the Data Controller processes your data for DIFFERENT PURPOSES from those covered by this policy statement, before such processing begins and in time for you to give your consent if necessary.